

Superior Court of California  
County of Amador

500 Argonaut Lane  
Jackson, CA 95642

REQUEST FOR RECORDS SEARCH AND COPIES

INSTRUCTIONS

Please complete the information below to request a record search and/or copies of court records. You will be required to pay fees in advance. You must be a party to a case and have valid photo identification, or have a court order, to obtain copies of confidential cases. Juvenile records are not available by mail.

Form with fields for REQUESTING PARTY CONTACT INFORMATION, DATE REQUEST RECEIVED, E-MAIL ADDRESS, and CITATION OR CASE NUMBER. Includes checkboxes for E-Delivery, Pick-Up, and U.S. Mail options.

Requestor understands any funds received in excess of the actual cost of the job cost cannot be refunded.

I am requesting photocopies I am requesting a record(s) research

NAME OF PARTY TO SEARCH:

DOCUMENT(S) TO COPY:

DEFENDANT'S DATE OF BIRTH (criminal/traffic cases only):

Additional Searches (limited to 10)

Table with 3 columns: NAME/S TO SEARCH, CASE NUMBER IF KNOWN, DOCUMENTS TO COPY.

Records Search Fee (GC §70627) \$15.00 Certified Family Law Judgment (GC §70674) \$15.00
Copy Fees (per page/side) (GC §70627(a) 50¢ Certifying Family Law Judgments (GC §70674) \$10.00 (Public Agency)
Comparison of copy with original (GC 70627(b)) \$1.00 For any other fees please go to:
http://www.amadorcourt.org/feeSchedules/CivilFeeSchedule\_010114.pdf

Certifying Fee per document (GC 70626(a)(4)) \$40.00
Checks are payable to the Amador Superior Court. If the amount owed is known, a check can be submitted with the dollar amount. If the amount is unknown, the check should indicate the amount the check cannot exceed. All checks must be preprinted with the marker's name and address.

CLERK TO COMPLETE:

Additional amount required to complete request \$ No record found.

Clerk: Date processed: